



**COLORADO**

**Department of Revenue**

Division of Motor Vehicles

**Physical Address:** 1881 Pierce Street  
Lakewood, CO 80214

**Mailing address:** P.O. Box 173350  
Denver, CO 80217-3350

## **MEMO: Pre-Registration Desk-Aid (steps) for Out-of-State license holders taking a Motorcycle Operators Safety Training (MOST) course**

Pre-Registration is required for all pre-licensed teens and out of state license holders who currently do not have an account and/or a CIN (Customer Identification Number) on file with the State of Colorado DMV. MOST providers should make this Pre-Registration Desk-Aid and DMV link available to all pre-licensed teens and out-of-state license holders prior to registration for class. This link can be added to the provider's website, and the State Patrol's MOST website. The process allows the applicant to enter all required information needed to obtain a new Colorado license and lists what the applicant needs to bring to the driver license office including the payment of a new license.

The purpose of Pre-Registration on the Colorado Driver License website, [https://mydmv.colorado.gov/ /](https://mydmv.colorado.gov/) is to obtain a "PR Code". This PR code will be entered in lieu of the driver license number when reporting on the RES portal and the PR code will be presented again to the MDV clerk at the driver license office. The PR code will allow the MDV customer service representative to easily access the customer's pre-established account.

### **Important!**

When a parent is registering a teen that does not have a driving permit or ID card and is taking a MOST course, they should enter the teen's information and not the parent's information. Include the teen's vital information and an email address where the confirmation form will be sent to print out. This code will be used for enrolling in the MOST course and again at the DMV. The teen will present their MOST card to the DMV clerk to exchange it for a motorcycle permit which they must hold for one year. After one year, the "M" endorsement may be added to their driver license. No other exams are required since the MOST card represents a "license waiver" program meaning that the written and drive test was successfully completed during the course.